



## Holy Ground Baptist Academy

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Roopville, GA 30170  
Phone: 770-854-4659  
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Website: [www.hgstallions.org](http://www.hgstallions.org)

April 18, 2016

Dear HGBA Parents,

As the end of this school year draws to a close, it is time to look ahead to next year! Re-enrollment for current HGBA students opens today, **Monday, April 18, 2016** and continues through **Friday, April 29, 2016**. Current students will have first priority in filling the spaces available in classes, and the enrollment fee will be discounted to \$100 (if received by 4/29/16). Our goal is for every student to return next year, so please don't delay. We have already had several calls and visits from interested parents for next school year.

Enclosed in this enrollment packet is the 2016-2017 Enrollment Application and Financial Information. Our 2016-2017 Student Handbook will be available on our website before the end of this school year.

*The completed paperwork must accompany the enrollment fee for your child to be considered re-enrolled. Please note that all students re-enrolling will be subject to an academic and disciplinary review by HGBA Board and Administration before final decisions are complete.*

Please keep in mind, that as of **Monday, May 2nd, 2016**, we will open enrollment to the public, at which time classes will be filled on a first come, first serve basis. We have enjoyed having your child in our school this year, and we are looking forward to having them again next school year. It has been our pleasure having your family as part of Holy Ground Baptist Academy. *It continues to be the desire of HGBA leadership to perform with excellence in all areas in order to bring Glory to God.* If you have any questions, please feel free to call me at 770-854-4659 x305.

In His Service,

Kim Martin

# Holy Ground Baptist Academy

1355 N. Hwy 27, Roopville, Ga. 30170

## ENROLLMENT AGREEMENT (2016-2017)

### Student Information

Grade to enter: \_\_\_\_\_

Student name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Last First Middle

Street address: \_\_\_\_\_ SS# \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Student's birthdate: (M/D/Y) \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: M F Age as of (*First day of school*): \_\_\_\_\_

Parent's phone: \_\_\_\_\_

Student cell phone: \_\_\_\_\_ Student email: \_\_\_\_\_

Student allergies or medications: \_\_\_\_\_

(these will be addressed on the separate medical authorization/release form)

### Parent Information

Father's name: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mother's name: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parents' Marital Status (Circle One)

Married Widowed Separated Divorced\*

\*School office must have a copy of custody agreement for student's file. The student will be released to both parents unless we have signed court documents stating otherwise.

If parents are separated or divorced, with whom does the student live? \_\_\_\_\_

## Student's Religious Background

Current church attending: \_\_\_\_\_ City/state: \_\_\_\_\_

Church member? \_\_\_\_\_ Regularly attending? \_\_\_\_\_

Has student professed to have a personal relationship with Jesus Christ? \_\_\_\_\_

## Parent/Guardian Religious Background

Current church attending: \_\_\_\_\_ City/state: \_\_\_\_\_

Church members? \_\_\_\_\_ Regularly attending? \_\_\_\_\_

Have student's parents (either or both) professed to have a personal relationship with Jesus Christ?

\_\_\_\_\_

## Emergency Contact Information

Emergency contact person: \_\_\_\_\_ Daytime phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Physician: \_\_\_\_\_ Phone number: \_\_\_\_\_

Medical conditions: \_\_\_\_\_

(details about child's medical conditions will be explained on the medical authorization & release form)

## Names of Persons Authorized to pickup child:

### (Other than father and mother)

Name	Relationship	Contact Number(s)

## Statement of Understanding and Agreement

We, the undersigned, enroll \_\_\_\_\_ in Holy Ground Baptist Academy for the 2016-2017 school year. In consideration of HGBA's acceptance of this agreement and enrollment of said student, we the undersigned agree jointly and severally to the following terms and conditions:

### Parental Support Statement

I have read and agree with the following statement:

*The staff desires a harmonious relationship with parents. If parents have a question about a school policy or an event that involves their child, they are to notify their child's teacher or the administration, where appropriate. An effort will be made to resolve any differences and maintain excellent communication between parents and ministry staff.*

*Parental support is an essential part of the educational process. If, in the sole discretion of the administration, a parent has failed to support the ministry staff or the school's policies and procedures, including the code of conduct, which is based on the statement of faith, the administration reserves the right to deny the student continued enrollment in the school.*

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

**Checklist of Enrollment Items Required:**

**(FOR OFFICE USE)**

Forms	Date Received
Enrollment Application	
Parental Agreement	
Copy of Birth Certificate	
Copy of Social Security Card	
Current Immunization Form 3231	
Transcript Request Form (new students)	
Fees	Date Received
Enrollment Fee (Due at enrollment)	
Book & Supply Fee (Due by June 1st)	
1 <sup>st</sup> month's tuition (Due by July 20th)	

## 2016-2017 Financial Information

**Enrollment fee** is due at time of registration; this fee is non-refundable.

**Book and Supply Fee** (including testing, technology, and GACS fees) are due by **June 1st**. These fees are non-refundable.

Remember, **all enrollment forms and fees** must be submitted together to the Academy office in order to complete the registration process and to reserve a place for your child.

No reservation will be held for any child registered whose fees/tuition are not paid in full by **July 1st**. After this date, if vacancies exist, applications will be accepted on a first come, first serve basis in grades with openings.

**A \$25 charge will be assessed on all returned checks.**

There is a **10% discount** on annual tuition that is paid in full by **July 1st**.

**Tuition Payment Plans:** 10 monthly payments

**August Tuition** is due **July 1st**, then each month's tuition is due on the 20th of the month prior (ex: September tuition is due August 20th).

Remember, paying on time is a requirement and will be strictly enforced by the above-mentioned guidelines. HGBA operates strictly from tuition funds to pay operational costs, maintenance, and teachers' salaries. When tuition accounts go unpaid, the finances of the school are jeopardized. For the sake of honesty and testimony, the expenses of a Christian school must be paid on time; therefore, it is necessary that fees and tuition be paid on time.

SSO scholarships must be applied from the day check is received by the school forward. HGBA is a member of the **SSO of America** only.

# 2016 – 2017 Financial Information



## Preschool

Ages 2 – 4

<b>ENROLLMENT FEES</b>	1 <sup>st</sup> Child	\$200
	Each Additional	\$125
<b>TUITION</b>	Half Day	\$260
	Extended Day	\$160
	Full Day	\$420

## Academy

K5-12TH

### ONE TIME FEES

Enrollment Fees are due at time of enrollment – <b>Non-refundable</b>	<b>Enrollment FEE</b>	1 <sup>st</sup> Child	\$200
		Each Additional	\$125
Includes Stanford Testing Fee, GACS Fee, Technology Fee	<b>Books &amp; Supplies</b>	Kindergarten	\$400
		1 <sup>st</sup> - 12 <sup>th</sup> Grades	\$475

### TUITION

<b>K5 – 6<sup>th</sup> Grade</b>	<b>1<sup>st</sup> Child</b>	<b>2<sup>nd</sup> Child</b>	<b>Each Add'l</b>
Regular School Day	\$360	\$330	\$300
Extended School Day	\$145	\$145	\$145
Full Day	\$505	\$475	\$445
<b>7<sup>th</sup> - 12<sup>th</sup> Grade</b>			
Regular School Day	\$385	\$350	\$320
Extended School Day	\$145	\$145	\$145
Full Day	\$530	\$495	\$465